

Minutes

PACRC Board

06/15/16

Present: Kristol McKie, Dennyce Korb, Ross McKie, Mike Gould, Darla Drew Lerdal, Anna Huntington, Pat Goetziner, Jeff Nelsen. Also present Nick Johnson.

Absent: Brad Berens, Ken Ketel

Meeting called to order at 7:37 a.m. by President Kristol McKie.

Nelsen offered an amendment to the minutes of the May Board meeting changing his name from Olsen to Nelsen. Gould moved approval as amended, Nelsen seconded. Motion carried.

K. McKie offered a By-laws amendment to Article IV. Originally the task force had written this article regarding composition of the board to read not less than 9 members and not more than 15. Then Mayor Kookier wanted this changed to not less than 7 and not more than 11. This By-law amendment changes that back to the original 9 and 15. Gould moved approval, Huntington seconded. Motion carried. We will be discussing an attendance policy/quorum next meeting.

R. McKie reviewed the financial report. It appears May was a successful month due to a good number of events at the PAC. However, we are still \$9,000 short for the year. K. McKie reported that Take-A-Seat year to date is at \$11,300. Our goal is \$12,400, so we need to sell four more seats at \$300 between now and the end of the month. K. McKie expressed her thanks to Gould who has really worked on this. Huntington and Nelsen indicated they believe they may have additional prospects they will follow-up with or have asked Nick to follow up further with. Nelsen moved, Darla Drew-Lerdal seconded approval of the financial report. Motion carried.

R. McKie and Gould discussed some of the live auction items for the Green Acres pop-up party. K. McKie has put together a Facts Sheet and explanation of the event for Board members of the three organizations involved. She is asking that all Board members have their groups put together and tickets sold by the end of June. Sponsors will be notified that if they are unable to attend, they are free to give their tickets to someone else but should notify Nick who will be attending so they can get the special e-mails.. R. McKie also stated that Boyd's is doing a whiskey wagon which will be a raffle, and there will also be a raffle for 1-\$1,000 bottle of wine, 2-\$250 bottles of wine, and 5-\$100.00 bottle of wine. We will also have "The Door to our Future" which will give attendees an additional opportunity to donate.

Nick is working on getting a live pig for a "Pardon the Pig" opportunity for people to give money to pardon the pig or eat the pig. Prizes will be given for table decor and attire (single or group). Darla suggested sending the Event Facts Sheet and flyer to all City Council members and the mayor. R. McKie suggested sending tickets to the mayor. Gould is also working on getting the beer truck to the site.

Johnson reviewed his Executive Director's report. Included in his report are the number of event days, annual attendance and youth participation by year from 2012 to the present. Johnson reported that Denaë Saïdy-Daffeh has been promoted to the combined position of events coordinator/box office manager. She will not be doing marketing except to collect information and materials from the people using the PAC so Facebook and the webpage are kept up to date. All the information coming in for every event will filter through her until it's time for them to talk about going onstage and those details will then be filtered through the Master Electrician/Production Manager. The Master Electrician position will be split 50/50 with BHCT.

Johnson and Gould met with Haggerty's Music regarding the problems with the sound system in the Historic Theater. They are working on a proposal to add many more speakers. They are doing further testing. Johnson will be following up with Steve Foudray at Haggerty's today. Scot Dobbs is helping out until a new TD is hired and Steve Foudray will be coming in to meet with him and help him get up to speed on the current sound system.

Johnson supplied a copy of the formal request he has submitted to the City for funding. He listed some maintenance issues such as the main stage refinishing, sound system upgrades and general maintenance and custodial costs.

Johnson reported on the new overtime rules taking effect December 1 which will impact both the PAC and BHCT. He will be meeting with Kassie McKie Shiffermiller regarding these new rules. Marnie Gould sent out a flyer which seems to indicate that perhaps non-profit organizations with budgets under \$500,000 may be exempt from complying with these new rules. R. McKie mentioned that there are on-line time clocks which can also be accessed by mobile phones, and if it is determined that these rules do apply, the board is in agreement that a time clock will need to be utilized. Korb suggested that Nick continue to monitor employee overtime and require employees to get pre-approval for overtime whether it is determined we are exempt from the new rules or not because it will give him a much better idea of whether things are working as efficiently as they could be and if employees are working extensive overtime, to take steps to remedy that. Nelsen suggested that perhaps it would be a better idea to have a physical, on-site time clock rather than a mobile time clock because of the potential for abuse of a mobile time clock.

K. McKie inquired as to the status of the Fat Ballerina/Alex Massa New Orleans band benefit concert. Nick is waiting for some further information from Alex. He will follow-up.

R. McKie reported that it appears the pop-up party fundraiser will complete the Children's Chorus obligation to the PAC.

Huntington reported on behalf of the Board Development Committee. The slate of new candidates is: Steve Flannery for a 3-year term, Dennyce Korb for a 3-year term, R. McKie for the remaining 1-year term of Jason Reuter, and Angie McKie for a 2-year term. Existing officers confirmed they are willing to continue in their positions. R. McKie to continue to serve on the pop-up party committee indefinitely even after the expiration of his term. Nelsen moved appointment of Flannery, Korb, and A. McKie. Gould seconded. Motion carried. Goetziner moved, Nelsen seconded approval of the proposed slate of officers. Motion carried.

K. McKie offered thanks on behalf of the Board to Jeff Nelsen for all of his work and valuable input on the Board. K. McKie has asked him to stay on as a non-voting member. However, he believes his teaching schedule will not allow him to attend these meetings any longer. However, he has agreed to work with the new technical staff as a sort of BHCT/RCAS liaison position. Seat plaques will be placed for Board members who will be leaving the Board.

Goetzinger reported on his meeting with Rich Hinseth regarding the Endowment Committee. We would like Hinseth to consult with the Committee to provide guidance and assistance on an investment policy. This is done with the understanding that it will not preclude Hinseth from bidding to become the investment entity handling the endowment funds. Goetzinger believes a meeting should be set between Hinseth and the Committee. Nick will get that meeting set up.

Regarding Employee Handbook development, Nick has committed to doing that for both BHCT and the PAC. That may involve board input and may necessitate input from some outside professionals as well. K. McKie will also talk with Laurie from the McKie/Granite automotive groups about assisting with development of the handbook.

K. McKie brought up the fact that the house next door to the PAC will be going up for sale in September and asked if we would be interested in purchasing it for the assessed value. We will need further information regarding whether we need it, whether it will cash flow, how it could be used, etc. Nick will let the seller know that it's an interesting prospect and ask about what they are getting for rental income, etc. He will set up a time to meet with the owner and will coordinate that meeting so Nelsen can be there.

Meeting adjourned at 9:04 a.m.

Respectfully submitted,

Dennyce Korb, Secretary