

PACRC BOARD OF DIRECTORS MEETING MINUTES FOR MAY 21, 2020

Present: Steve Flanery, Eric Pickar, Nick Johnson, Angie McKie, Ann Hengen, Wendy Rankin, Kirsten Hollenbeck, Pete Cappa, Malcom Chapman, Valerie Simpson, Jana White.

Absent: Kumar Veluswamy, Amy Policky, David L'Esperance, Vera Kowal,

Meeting called to order by President Flanery.

Motion to approve the February 20, April 3, April 9, and April 23 Minutes by Pete second by Malcom. Passed.

Financial Report - Angie: Angie reviewed and discussed the Financial reports and Balance Sheets for March and April. April is when we start to show the PPP funds in our accounts. We are hoping to return the money we did not use and have the money we did use, be forgiven. April P&L – certain expenses remained, even though our renters were not able to perform their shows. There was a discussion of accounts receivable and credit card fees. Moved to approve the Financials; motion carries.

Pop Up Party Committee – Nick: Sponsorships are going well.

New Business:

Nick recommends extending our closing statement from May to June. There was a discussion of requests for use of facilities this summer, including school graduation and the Federal Courts.

The board entered executive session.

The board exited executive session.

Motion by Pete Cappa, to furlough all full-time staff except Nick Johnson, our Executive Director and our bookkeeper, Shelly Hamel, who is a part time employee, once the PPP monies end on June 8 through July 31. Seconded by Angie McKie, motion passed with a unanimous vote. The BOD will reassess where we are at in the COVID-19 pandemic after July 31 as the pandemic continues to be a very fluid crisis. The BOD agreed that we would meet every two weeks, to discuss issues and to offer Nick our support. Nick's primary daily contacts will be Steve Flanery – Capacity, Pete Cappa – Financial and Kirsten Hollenbeck – Day-to-Day. All Board members have offered their support and assistance whenever called upon by Nick.

Nick Johnson and Steve Flanery will set up a meeting with Coy Sasse, RCAS Director of Business & Support Services, to discuss several issues related to the COVID-19 pandemic to assist us in our future planning.

Old Business:

Discussion of new board members. Prospect names can be sent to Nick for distribution to the board prior to the June meeting. Steve was encouraged to stay for another year as president and agreed to do so.

Meeting adjourned: Motion by Val Simpson, second by Angie McKie