

## **PACRC October 22 Special Meeting Minutes**

**In attendance** – Nick Johnson, Wendy Rankin, Steve Flanery, Malcom Chapman, Vera Kowal, Angie McKie, Stephanie Pariza, Val Simpson, Jeff Nelsen, Bill Evans, Pete Cappa, Kirsten Hollenbeck

### **Opening Task Force Proposal –**

- Members – Jeff Nelsen, Kirsten Hollenbeck, Nick Merlyn, Shaye Krcil
- Activities – are rehearsal, small classes, meetings or a performance that will be virtual

**Motion** – Val Simpson – make a motion to approve the Reopening Task Force Proposal dated October 21, 2020 as revised by Vera and with the addition of Stephanie as a member of the task force.

- Angie McKie – second
- Bill Evans – friendly amendment offered – Give Nick the authority to allow usage of the facility to generate income – photo shoots etc?
  - o Bill withdraws the amendment
- Malcom – friendly amendment – supersede the prior level 1 reopening policy
- Val – accepts the amendment.

**Motion as amended** – Val Simpson - make a motion to approve the Reopening Task Force Proposal dated October 21, 2020 as revised by Vera during this meeting and with the addition of Stephanie as a member of the task force going forward. And that this policy will supersede the prior approved level 1 reopening policy.

- Discussion --- Malcom – how does rehearsal address the financial strain if we can't have performances.
  - o Jeff - This allows performers to keep current so they are ready to perform when it is acceptable to do so.
  - o Kirsten – the week to week level one policy was not workable to set rehearsals. Need to schedule weeks in advance. Gives options for fundraisers as well – in a virtual format even.
  - o Nick – the goal of the rehearsals is to create content to put out to the public.
- **Motion repeated** – Val Simpson - make a motion to approve the Reopening Task Force Proposal dated October 21, 2020 as revised by Vera during this meeting and with the addition of Stephanie as a member of the task force going forward. And that this policy will supersede the prior approved level 1 reopening policy.

- Angie McKie reasserts second and verifies this motion is accurate as Val has left the meeting.
- Motion carries.

[Motion Attached below]

General discussion of allowing other non-CMO's to use the theater either with Nick/s discretion or approval through the RTF process. No motion made.

### **Meeting Adjourned**

- Motion to adjourn meeting – Jeff
  - o Motion seconded by Wendy
    - Motion carries

### **\*Motion Text with Vera Kowal edits. Clarification from Val Simpson that her intention with the motion was to include the following text:**

While the level of community spread is too high now for public events, under strict criteria we can mitigate the risk and host limited activities that are closed to the public: rehearsals, meetings, classes, video/audio recording or broadcasting sessions

Criteria:

- Groups no larger than 15 (including support staff and recording contractors.)
- If a CMO wishes to hold an activity, they must prepare and submit a detailed plan to the Reopening Task Force. This plan should address masking, unmasked activities (details below), activity schedule, and all other pertinent details.
- CMO staff and volunteers only. All CMOs would vouch for anyone involved in their activities. No public access. No family in attendance.
- All participants will be required to strictly adhere to the PACRC's safety requirements (which exceed CDC guidelines). All participants will be required to sign a PACRC approved waiver. Failure to follow safety requirements could result in immediate closure and cancelation of the activity.
- Any unmasked activity would have to be approved by the Reopening Task Force. It should be minimal and avoided if possible. Possible acceptable unmasked activities – woodwind or brass musicians playing instruments, actors performing for a recording or photography. All participants will be required to wear masks at all times other than the approved exceptions, and masks will be put back on at the first possible moment.
- If safety protocols are wantonly ignored or un-vetted people are found to be in attendance at activities, then the activity will be immediately shut down and cancelled. CMOs found to be violating Reopening Task Force recommendations will not be allowed to submit future projects for approval until they have met with RTF members and have shown that they understand, respect, and will follow all safety protocols without exception.

- All activities will be social-distanced with 6 feet spacing at a minimum. Greater spacing will be encouraged whenever possible. No close gatherings. Entrances and exits should be staggered if possible to prevent choke points.
- The performance plan presented to the Reopening Task Force should include scheduled breaks and no activity should exceed 60 uninterrupted minutes. At each break the room should be cleared for a minimum of fifteen minutes.
- Activities would not be curtailed unless there was a COVID-19 infection within the participating group. If an infection occurs, the rehearsals/performances would either be cancelled outright or postponed for 2 weeks depending on the schedule the presenting CMO has put forward.

The Reopening Task Force is willing to review and approve or reject any project plans that are submitted by our CMOs. They will be the point of contact to the organizations. They will review safety plans and (if necessary) provide enforcement of safety protocols. This provides our family of CMOs the space they need to interact with their constituencies, while attempting to mitigate the risk of in-person collaborative work inherent in this pandemic.

The Reopening Task Force will add one board member (Stephanie Pariza) not affiliated with a CMO.