

Performing Arts Center of Rapid City Board of Directors Meeting
Conducted via Zoom and in Rapid City, SD
Minutes: October 17, 2024

Mission: To provide a home for the performing arts

Vision: To fully reflect our entire community through an ever-widening array of performing arts.

Members Present: Tyler Mathieson, Gerritt Scheepers, Sandra Weaver, Katelyn Woten, Stephanie Helms, Jade Clement, Michael Birkeland, Jana White, Kirsten Hollenbeck, Justin Klapperich, Kay Kelts

Members Absent: Ellery Grey, Crissy Ludens

Employees Present: Nick Johnson

President Jana called the October board meeting to order at 8:02 am.

Minutes: Motion to approve the annual and board meeting minutes held August 15, 2024, by Gerritt, seconded by Tyler, unanimous.

Financial Report: During discussion of the financial reports it was noted that the cash position is healthy, year-to-date revenue is currently above budget, and year-to-date expenses are below budget.

There is currently a nondeductible penalty in the amount of \$8,700 for failure to file the 2022 W-3 timely recorded as a payable on the books. A letter has been submitted to the IRS to request abatement of the penalty.

Nick has adjusted annual management procedures to increase assurance the third party bookkeeper is timely filing all reports.

Executive Director Report: During discussion of the new accessibility committee, Jana and Tyler commit to joining the committee. Nick notes some new clients that are on the schedule in the near future including On Your Toes Dance and Academy of Dance Arts.

PopUp: The committee requested the board start thinking about unique experiences for auction items and noted that the organization will be using a different marketing resource for this fiscal year's event. At this time, the committee needs to select a theme and requested the board share ideas they may have.

New business: Discussion of working on fundraising throughout this fiscal year including pushing the Take Your Seat campaign.

Motion to adjourn at 8:47 by Stephanie, seconded by Tyler, unanimous.

Respectfully submitted,

Kate Woten