

**Minutes
PACRC Board Meeting
November 20, 2025**

Members Present: Nathan, Jade, Sandra, Kim, Tyler, Gerrit, Nick, Steph, Kirsten, Kay

Meeting Called to Order by Gerritt at 8:03 am

Determination of quorum: Determined yes

Conflicts of Interest: None

Approval of meeting minutes from November 20, 2025

- Motion to accept minutes: Tyler; Second: Kim; Motion passed

Financial Report: Nick

- Report shows YTD View rather than month by month
 - No big changes to the P&L budget vs. actuals
 - BCBS health – Payroll liabilities to be ironed out. Sandra to assist
 - High liability right now due to ticket sales for rental clients. Timing issue with ticketing for many December events.
 - No changes in Endowment Fund. That is tracked bi-annually
 - Explanation of Cash Flow due to Year End appeal and PopUp Party at very end of fiscal year
 - Year End Appeal – Looking at acquisition List. Steph to help Nick
- Motion to accept financial report: Kirsten; Second: Tyler; Motion passed

Executive Director Report: Nick

- Written report gave outline of Malcolm Chapman's strategic planning proposal that will cost \$6,0000. This is an off budget expense. Discussion interrupted by...

[8:20 am -School Announcements: "You can make it a great day or not; The Choice is yours!" RCAA Principal Kanta ☺]

- Motion to approve Malcolm Chapman's proposal and expense for Strategic Planning: Stephanie; Second: Kay; Motion passed
- PopUp Party 2026: Get group together to take a fresh look to see if it still works in its current concept or if adjustments could be made
- Sound Board issues prompted us to buy an identical board for \$1500 expense. Whole board can be used offsite or for spare parts (proactive maintenance)
- Discussion of sound system in the Historic Theater: Suggestion was made to have an outside engineer put ears on sound in Historic Theatre to possibly "retune" the room.

No Old Business

New Business: Strategic Planning already covered in ED report above

CMO Updates

- BHSO – 12/5 Holidazzle with Shaun Johnson Big Band, then 12/31 Cowboys and Aliens New Year's Concert
- BHCT – Antigone – One more weekend then Holiday Gala Dec. 12 & 13 Includes a Sing Along! 10 or more = Group with a \$5.00/ticket discount
- Choirs plugging along

Meeting Adjourned 8:38 am

- Motion by Stephanie to adjourn; Second by Kim; Motion Passed