

PERFORMING ARTS CENTER OF RAPID CITY
MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS
20 August, 2026

A meeting of the Board of Directors (the “**Board**”) of the Performing Arts Center of Rapid City was held on August 20, 2026, at the Performing Arts Center.

Board Members Present:

Gerrit Scheepers (President), Tyler Mathieson (Secretary), Karen Kierstead, Kara Flynn, Katie Cook, Nathan Markham, Sandra Weaver (Treasurer), Kirsten Olson Hollenbeck, Jamie Clapham

Staff Members Present: Nick Johnson (Executive Director)

Annual Meeting Called to Order

Called to order by Gerrit Scheepers at 8:01 am. Meeting minutes taken by Tyler Mathieson.

Agenda

- 1. Determination of quorum**
- 2. Conflicts of Interest**
- 3. Welcome New Board Members:**
 - a. Karen Kierstead, Jamie Clapham, Laura Armstrong, Kara Flynn
- 4. Introduce returning board members**
- 5. Proposed Meeting Schedule for 2026-2027:** discussion/approval
 - a. Motion made by Kirsten Hollenbeck. Seconded by Kara Flynn. Approved unanimously.
- 6. Annual Budget for 2026-2027:** Review, discuss, and approve
 - a. 2025-2026 was over budget by \$9,723.59. Various factors went into that. The proposed 2026-2027 budget did not include a cost-of-living raise for employees of the Performing Arts Center.
 - b. There was a discussion of pulling the distribution from an endowment to be able to cover a cost-of-living raise for staff because of the PAC's strong cash position.
 - c. Kirsten Hollenbeck suggests drafting a resolution to take our distribution from the endowment to help balance the budget and include employee raises.
 - d. Kirsten moves to take the distribution from the endowment. Seconded by Kara. Approved unanimously.
 - e. Kirsten moves that the Board provisionally accepts the budget with the understanding that Nick and Samara will add the cost-of-living raise and distribution. Seconded by Karen. Approved unanimously.

- f. Treasurer Weaver proposes diversifying fundraising efforts, broadening the base of donors.

7. Conflict of Interest Policy Review and Annual Compliance forms

- a. Forms have been emailed to board members.

8. Adjourn Annual Meeting/Commence Regular Meeting

- a. Moved by Gerrit. Seconded by Samara. Approved unanimously.
- b. Meeting adjourned at 8:33 am.

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Staff Present: Nick Johnson (Executive Director)

Meeting Called to Order

Called to order by Gerrit Scheepers at 8:33 am. Meeting notes taken by Tyler Mathieson.

Agenda

1. Determination of quorum

2. Approval of Minutes

- a. Kirsten moved to approve the minutes from the meeting of June 18, 2026. Gerrit seconded. Approved unanimously.

3. Executive Director Report: See attached report

4. New Business

- a. Review of Committees

- i. Executive
 - ii. Finance
 - iii. Pop-Up
 - iv. Accessibility
 - v. Development

- b. Kirsten brought up the passing of Stan Addelstein. Kara said that BHCT will be acknowledging his passing in the playbill for Frozen. Kirsten asked if there is something we could do in the building more permanently to acknowledge his impact. Nick said the school district may have policies precluding that, but Jamie said it may be possible. Nick will reach out to Jade about this.

5. Old Business

- a. Strategic planning report delivery is promised by September.

6. CMO Updates

- a. BHSO: Kirsten said they are starting the season with Danse Macabre, a collaboration with Black Hills Dance Theater, and it has been moved to The Monument.
- b. BHCT: Kara said they are starting the season with Frozen and have had very strong ticket sales. They are excited about their Broken Lemons playwriting collaboration. Also on the docket: Into The Woods, Stop/Kiss..etc.

7. Adjourn Meeting

- a. Jamie moved to adjourn the meeting. Kirsten Seconded. Approved unanimously.
- b. Meeting adjourned at 8:50 am.